



**In-Person Meeting Location:** Idaho Department of Lands, 3284 W. Industrial Loop, Coeur d'Alene, ID 38315

**Virtual:** [Click here to join the meeting](#) | Meeting ID: 257 474 652 132 | Passcode: AAbiiR

**October 18, 2023**

**9:00 a.m. to 5:00 p.m. PDT**

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9:00 – 9:30 a.m.	<b>Welcome and Introductions</b> Amber Honsaker, Chair (ID)
9:30 – 10:00 a.m.	<b>Update from the Western State Fire Managers</b> Josh Harvey (ID)
10:00 – 10:15 a.m.	<b>Break</b>
10:15 – 11:45 a.m.	<b>Expectations &amp; Goals by Western State Fire Business Managers (WSBM) members</b> Amber Honsaker (ID) & Sara Thorson (WA)
11:45 a.m. – 1:30 p.m.	<b>Lunch</b> On your own
1:30 – 2:30 p.m.	<b>Subject Matter Expert Updates</b> Federal Emergency Management Agency USDA Forest Service
2:30 – 3:45 p.m.	<b>FEMA White Paper</b> Tim Flannary (KS), Erin Claussen (CO)
3:45 – 4:00 p.m.	<b>Break</b>
4:00 – 4:45 p.m.	<b>State-to-State Agreements</b> Amber Honsaker, Chair (ID)
4:45 – 5:00 p.m.	<b>Closing/Overview/Action Items</b> Sara Thorson, Vice-Chair (WA)

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**CWSF**  
COUNCIL OF WESTERN  
STATE FORESTERS

## 2023 Western State Fire Business Managers Annual Meeting

October 18 - 19, 2023 | Coeur d'Alene, ID

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9:00 – 9:15 a.m.	<b>Welcome and Agenda Overview</b> Amber Honsaker, Chair (ID)
9:15 – 10:15 a.m.	<b>Fire Business AAR</b> Sara Thorson (WA), Amber Honsaker (ID)
10:15 – 10:30 p.m.	<b>Break</b>
10:30 – 11:30 a.m.	<b>Fire Business AAR continued</b> Sara Thorson (WA), Amber Honsaker (ID)
11:30 a.m. – 12:00 p.m.	<b>2024/2025 Annual Meeting Discussion</b> Sara Thorson (WA)
12:00 – 1:30 p.m.	<b>Lunch</b> On your own
1:30 – 3:00 p.m.	<b>Succession Planning and Mentoring</b> Tim Flannary (KS), Erin Claussen (CO)
3:00 – 3:15 p.m.	<b>Break</b>
3:15 – 3:45 p.m.	<b>Fire Dept Agreement Discussion</b> Amber Honsaker (ID), Chair
3:45 – 4:15 p.m.	<b>Leadership Change</b> Amber Honsaker, Chair (ID)
4:15 – 5:00 p.m.	<b>Closing/Overview/Action Items</b> Sara Thorson, Vice-Chair (WA)

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### Links and Resources:

[CWSF Strategic Plan](#)

[Committee Best Practices](#)